

Short Course in Chief Fire Warden

PUAFER006 Lead an emergency Control Organisation

Course Overview

This course applies to members of an Emergency Control Organisation (ECO) who are responsible for coordinating emergency responses within a workplace or facility. It is relevant for Chief Wardens, Deputy Chief Wardens and Communications Officers who may be required to manage emergency incidents, coordinate evacuations and liaise with emergency services.

Duration

This is a blended course with self-paced e-Learning and face-to-face training and assessment. Before attending for face-to-face, students will need to complete their e-Learning.

eLearning | 1 hours

Face to Face Assessment | 2 Hours

Course Location/s

Please refer to our website for locations.

Entry Requirements / Pre-requisites

Students must have completed PUAFER005 Operate as part of an emergency control organisation.

Course Dates

Course dates and times do vary. Please consult the course dates on our website.

Course Fees

Please refer to our website or contact us for more information.

Course Content

This course provides the skills and knowledge required to respond to emergencies in the workplace, as a Chief Fire Warden.

Topics Include:

- Requirements of Australian Standard 3745
- Preparation and planning for emergencies
- Developing evacuation plans and procedures
- Alarms and communication systems
- Fire safety procedures
- Bomb threat procedures
- Chief Warden responsibilities
- Controlling emergency response actions
- Analysing results and reports of emergency response
- Briefing emergency services
- Human behaviour in emergencies
- Management of post-evacuation activities
- Debriefing, stress management and reporting requirements

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Assessment Methods

Online theory assessments and face-to-face practical assessment.

Note: the provision of Adult and Child CPR must be demonstrated on the floor.

Course Materials

Training is supported through the provision of quality learning materials and resources.

Students undertaking this short course should wear comfortable, casual clothing. This course will include activities such as bending, kneeling and lying on the floor. Students will also require access to a computer or tablet with internet connection to complete the theory component of the course.

Enrolment

A learner's position on the course will only be confirmed upon a completed enrolment form and the payment of your course fee.

Numbers are limited, so confirmed enrolments will only be able to attend on the day of training.

Responsibility for Training

Vital Skills Training is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates. Please refer to the Student Handbook for further information on all student rights and obligations including complaints and appeals.

Recognition of Prior Learning and Credit Transfer

A learner is able to apply for Recognition of Prior Learning or Credit Transfer for courses at Vital Skills Training provided this is in line with the RPL and Credit Transfer Policies. Students cannot credit transfer an entire course.

Certification

A nationally recognised Statement of Attainment will be issued to all successful participants including the following units of competency:

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Learner Support

This course requires Language, literacy and numeracy (LLN) skills to interpret work instructions, complete online theory and record work outcomes. If you believe you do not possess the requisite LLN requirements for this course please refer to the Learner Support Services Policy or discuss your needs with our friendly team.

National Recognition

On successfully completing the training and assessment you will be issued a Statement of Attainment for the relevant units of competency.

These units of competence are nationally recognised and provide individuals with a valuable outcome that is recognised throughout Australia.

Work Placement

There is no requirement for work placement in this course.

Workshop Attendance

There is a compulsory face-to-face workshop component of this course. Students must attend a face-to-face assessment to be assessed in practical aspects of the course curriculum.